

East Cleveland Public Library
Special Board of Library Trustees Meeting
July 2, 2019
14101 Euclid Ave. East Cleveland, Ohio 44112
Flewellen Room 6:30 p.m.

Ms. Turner called the meeting to order at 6:37 p.m.

MP3 1272

I. CALL TO ORDER
A. ROLL CALL

Present: Ms. Turner, Mr. Mays, Mr. Silvera, Dr. Harris

A quorum exists. Present – 4, Absent - 3

Also present at the table were: Mr. Carlos Latimer (Interim Director), Mr. Ross Cockfield (CFO), Mr. E.F. Turner III (Exec. Admin. Assistant).

II. LIFT EVERY VOICE AND SING

Everyone is invited to sing.

III. APPROVAL OF THE AGENDA

Mr. Mays: I hope our lives are not predicated on our singing.

Ms. Turner: It's only about intention, not about quality. We need to approve the agenda. We only have...we only have one thing on the agenda and that's to...to amend the appropriations for the building fund.

Mr. Silvera: I move that we approve the agenda.

Ms. Turner: Can I get a second?

Dr. Harris: Second.

Ms. Turner: Moved and seconded. Any other questions? Concerns? Conversations? Mr. Turner

Discussion: None

Roll Call Vote: Ms. Turner (yes), Mr. Mays (yes), Mr. Silvera (yes), Dr. Harris (yes)

Mr. Silvera moved and Dr. Harris seconds the approval of the agenda.

Yes – 4

Motion passes.

Agenda is approved.

IV. RESOLUTION 07-01-2019: TO AMEND PERMANENT APPROPRIATIONS FOR BUILDING FUND.

Ms. Turner: Fantastic. There is one resolution and it is 07-01-2019. And this is to amend the permanent appropriations, Mr. Cockfield if you want to talk about where are we with this and why we are here.

Mr. Cockfield: Yes. The purpose of this amendment is to essentially cover the payment-

Mr. Mays: Excuse me a minute.

Mr. Cockfield: Yes sir.

Mr. Mays: Madam Chairman, let's get it before the body and then we can discuss it. It's not before the body as we...

Ms. Turner: I know, he's explaining what it is that we're-

Mr. Mays: ...He cannot explain that until it's time we get it before the body.

Ms. Turner: I don't understand what you're saying Mr. Mays.

- Mr. Mays: In other words, Excuse me.
- Ms. Turner: We're discussing what the specifics are before we go about the business of laying out the resolution. Just so everybody's on the same page. So, we can talk about the resolution...
- Mr. Mays: ...Madam Chairman.
- Ms. Turner: We need to have information first, Mr. Mays.
- Mr. Mays: Excuse me, Madam Chairman, you need a sponsor and then you can...
- Ms. Turner: ...We don't need a sponsor. That's not in our rules.
- Mr. Mays: It doesn't matter whether it's in your rules it's a matter of parliamentary procedure Ma'am. Excuse me, Madam Chairman as I told last meeting, you cannot discuss something that's not before the body. You have to get it before the body in order to discuss it. If you want him to articulate, you have to get someone to sponsor the legislation, bring it before the body, and then he can discuss it.
- Ms. Turner: That is not the way we've done it.
- Mr. Mays: Well, whether you do it or not, the way you're doing it is wrong.
- Ms. Turner: That is your opinion.
- Mr. Mays: That's not my opinion Ma'am. That's not my opinion. You find it different than that. You look at Robert's Rules of Order.
- Mr. Silvera: Madam Chair, I move to sponsor this resolution. I amend that we accept resolution 07-01-2019 to amend the increase the building fund appropriation.
- Dr. Harris: Second.
- Ms. Turner: Okay. Mr. Cockfield.
- Mr. Cockfield: Is it-
- Ms. Turner: Please continue.
- Mr. Cockfield: Okay. Essentially the purpose of this resolution is to handle a payment of the lighting up rate for...of the amount of \$42,794.96.

- Ms. Turner: Okay.
- Mr. Cockfield: Right now, we only have \$18,000 that was appropriated in the building fund. I'm asking the board to approve a \$75,000 increase to that appropriation. With the total appropriation being \$93,000. Of that \$93,000 we will pay \$42,794. Leaving us a balance of \$41,717.65.
- Ms. Turner: Okay.
- Mr. Cockfield: That's the purpose of the resolution.
- Ms. Turner: Okay.
- Mr. Mays: Question?
- Ms. Turner: Yes.
- Mr. Mays: Finance Director?
- Mr. Cockfield: Yes.
- Mr. Mays: You referenced to increasing it from I guess \$18,000 to \$75,000?
- Mr. Cockfield: Yes.
- Mr. Mays: What would be the impact on the budget as well as how much will... our payments would be per month? Or however we pay it.
- Mr. Cockfield: Well this...excellent question Mr. Mays. This appropriation affects the building fund only, it does not affect our general operating fund. It so far is the payments if you like we can, I'll walk you through the numbers.
- Mr. Cockfield: We currently have \$134,717.65. That's what we started the building fund off in January of this year. We appropriated in March of 2019. We appropriated \$18,000, simply for general purposes. We had nothing on the board or nothing on the books, nothing specifically planned for that \$18,000.
- Mr. Cockfield: Going further down, what I'm asking for is \$75,000 to cover the lighting improvements that would bring the appropriation up to \$93,000 and the last bit here of \$41,717 is what's left in the building fund unappropriated.
- Mr. Mays: So, the \$18,000 that they have left out of the \$134,717 and sixty-five cents...and for the lighting it's going to cost...
- Mr. Cockfield: The lighting project is \$42,794. That would be paid out of that \$93,000.

Mr. Mays: That's not on here.

Ms. Turner: On the second page of the report it says...

Mr. Mays: I see for one thousand seven-

Ms. Turner: ...No, look. Look at Mr. Mays. Second page of this.

Mr. Mays: I don't have a second page.

Ms. Turner: You don't have a two? It's not sitting right there? Look right next to you.

Mr. Mays: It's not here. [I don't have that. So, this is your copy? I'll give it back to you.

Mr. Cockfield: No, no, no. that's yours.

Mr. Mays: Okay so, the lighting project is \$42,794.76. I'm still asking as to...are you through?

Mr. Cockfield: Yeah, that's the explanation.

Mr. Mays: Let me ask you a question then.

Mr. Cockfield: Yeah.

Mr. Mays: How much will our payments, how much will that increase our payments?

Mr. Cockfield: There are no payments.

Mr. Mays: So, you just-

Mr. Cockfield: I mean we would pay the total amount of the contract for the lighting is \$42,000. Now we would pay that as we would receive invoices for payment.

Mr. Mays: I guess what concerned me, I know there is something we are paying back to PACE. And so, this is already set aside for the furnace is that correct?

Mr. Cockfield: The furnace actually has nothing to do with this resolution.

Mr. Mays: Now, now...

Mr. Cockfield: Yeah.

Mr. Mays: What I'm saying is follow me closer.

- Mr. Cockfield: Okay.
- Mr. Mays: We already set money aside for buildings and grounds, is that correct?
- Mr. Cockfield: Yes, that's what this is.
- Mr. Mays: And so okay. So, it's going to come from the...you said this is already on the books \$134,792.
- Mr. Cockfield: Yes sir.
- Mr. Mays: Okay got it.
- Ms. Turner: All right any other question, anybody else have any questions about the...where the money's coming from or any of that? Because like I said, we had a building fund that's already been set aside with, it's in existence. You will need to get your financial report every month. You can see that there's money that's already been set aside. We just have not said that we wanted to spend it on a particular thing, and that's why the staff asked us to come together so that we can say we agreed that we want to spend money out of this fund on this particular thing.
- Ms. Turner: The one thing that I will ask is about the windows, because it was a window piece of the level 2 audit?
- Mr. Cockfield: The-
- Ms. Turner: It was putting film on these windows or something like that.
- Mr. Cockfield: That has just been put on hold.
- Ms. Turner: All right, because the other piece of the story is that all this money that is going out is coming back to us.
- Mr. Cockfield: Yes.
- Ms. Turner: No, we'll get a check for it. So that money will come back into us and we will be able to use it. We will have that money as the part of the building fund to come back and do other things.
- Mr. Cockfield: Yes, that would be and the rebates. We have the rebates that would be applied for. Needless to say, there's going to be cost savings, an enormous cost savings in switching out all these lights.
- Ms. Turner: Mm-hmm (affirmative)

- Mr. Cockfield: So that money will be coming back to us in the form of savings, in the form of positive cash flow from the rebates.
- Ms. Turner: Yes.
- Mr. Mays: Question Madam Chairman. I just have another question. I know they've started, already started removing the lights and replacing them.
- Mr. Cockfield: Yes, this has all been done.
- Mr. Mays: Yeah. So now, how much does that, have cost us is that factored in or have we not paid anything to us that or either from this \$18,000?
- Mr. Cockfield: No, no. The money that we've paid for the lights up to this point, had come out of the general fund. The money that we've paid to our staff, came out of the general fund. And the lighting fixtures themselves were paid out of the general fund. So, they were not, those dollars did not impact the building fund.
- Mr. Mays: Well, wouldn't that be a part of the building?
- Mr. Cockfield: It could technically be, yes. It's more of an accounting issue than anything else.
- Mr. Mays: So, in other words, the \$18,000 we still have that in place?
- Mr. Cockfield: Mm-hmm (affirmative)
- Mr. Mays: All right, thank you. I guess there was a second on the motion.
- Ms. Turner: There was a second on the motion.
- Mr. Mays: Okay.
- Ms. Turner: Are there any further questions? Okay, Mr. Turner can you call for the vote please?

Discussion: None

Mr. Silvera
moved and Dr.
Harris seconds
Resolution 07-
01-2019 to
amend
building fund.

Roll Call Vote: Ms. Turner (yes), Mr. Mays (yes), Mr. Silvera (yes), Dr. Harris (yes)

Yes – 4

Motion passes.

Resolution
07-01-2019 is
approved.

VII. ADJOURNMENT

Ms. Turner: Fantastic. We do not have any public here today to ask them questions or comments so I will entertain motion for adjournment.

Mr. Mays: Madam Chairman, if there are no further comments, I move for adjournment.

Mr. Silvera: Second.

Ms. Turner: Okay. Mr. Turner.

Mr. Mays
moved Mr.
Silvera
seconds
adjournment.

Discussion: None

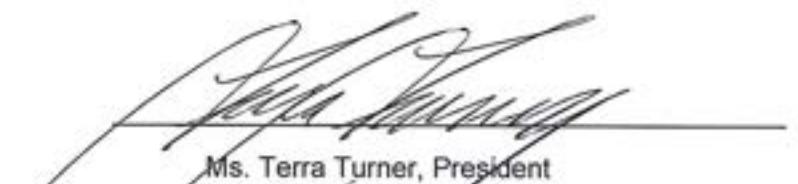
Roll Call Vote: Ms. Turner (yes), Mr. Mays (yes), Mr. Silvera (yes), Dr. Harris (yes)

Yes – 4

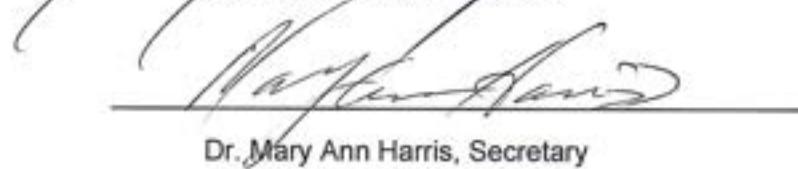
Motion passes.

(Meeting adjourned at 6:52pm)

Meeting is
adjourned.



Ms. Terra Turner, President



Dr. Mary Ann Harris, Secretary

