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## **East Cleveland Public Library Statement on use of the GLR Performing Arts Center.**

The East Cleveland Public Library, Greg L Reese Performing Arts Center, is used for sponsored or co-sponsored events held only by the East Cleveland Public Library or events approved by the East Cleveland Public Library's Board of Trustees.

Events that are not sponsored or co-sponsored and that are approved by the ECPL Board of Trustees must have insurance and liability and cover the cost of use of facility, security, maintenance and audio-visual services. Because cost are inflationary, rental rates are at the discretion of ECPL's Executive Director and Fiscal Officer.

ECPL use of the Greg L Reese Performing Arts Center is defined as an event sponsored or co-sponsored by the East Cleveland Public Library, that furthers the mission, vision, and values of the East Cleveland Public Library, while maintaining East Cleveland Public Library's non-partisan and neutral stance on political and religious activities. Public libraries are public spaces and must remain non-partisan and impartial and not to appear to use their public position to forward the interests of a specific political, religious, or special interests' groups.

As a political sub-division in the state of Ohio, ECPL shall not use public funds or use library spaces in supporting or opposing the nomination or election of a candidate for public office, the investigation, prosecution, or recall of a public official, or the passage of levy or bond issue.

All guests, partners, and visitors are expected to follow the ECPL's Code of Conduct.

### **Insurance and Liability**

Renters must have commercial liability insurance in the minimum amount of \$1 million dollars per occurrence/aggregate and name the Board of Trustees of the East Cleveland Public Library, its officers, and employees, as additional insureds on the policy. If users intend to serve alcohol the renter must have liquor liability insurance with a minimum of \$1 million dollars in coverage and name the Board of Trustees of the East Cleveland Public Library, its officers, and employees, as additional insureds. Certificates of insurance verifying coverage must be provided in advance of the event.

Carlos Latimer  
Executive Director  
Revised 04/16/2025

### **BOARD OF TRUSTEES**

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